ARCHITECTURAL REVIEW COMMITTEE SUBMISSION FORM

Email the completed forms and samples to info@yellowrose.biz

1. PLEASE COMPLETE THE BELOW

Owner Name(s):_____

Community Name:_____

Property Address: _____

Phone # _____ Lot # _____ ***LAKEFRONT LOT:*** *Yes or No*

E-mail: _____ ***CORNER LOT****: Yes or No*

Contractor_____ Email_____

2. PLEASE SELECT THE CATEGORY OF THE REQUEST **(Please note site survey is required except for color changes. Also not all community guidelines authorize the below. Please refer to your guidelines to see what is approved.)**

☐ ROOF / SOLAR PANELS
☐ FENCE
☐ SCREEN ENCLOSURE
☐ COLOR SELECTIONS
☐ STRUCTURAL ADDITION
☐ SHED / PLAYSET
☐ SATELLITE DISH
☐ GENERATORS
☐ DOORS / WINDOWS
☐ POOL / SPA
☐ LANDSCAPE PLAN / TREE REMOVAL
☐ DRIVEWAY EXTENSION / PAVER PATIO
☐ WELLS / RETENTION WALLS
☐ BASKETBALL HOOP
☐ FLAG POLE
☐ PERGOLA / GAZEBO

OTHER:

_____

_____

3. TERMS & CONDITIONS

I HEREBY UNDERSTAND AND AGREE TO THE FOLLOWING CONDITIONS:

1. **No work will begin until written approval is received from the Association.**
2. **I assume all liability for any and all damages to other lots and/or common areas, which may result from performance of this work.**
3. **I am responsible for complying with all applicable federal, state and local laws, codes, regulations and requirements in connection with this work. I will obtain any necessary governmental permits and approval for the work.**
4. **Contractors are to be licensed and insured, if applicable. Job site will cleaned up daily. Vehicles and/or materials will not be blocking sidewalks, driveways or roadways.**
5. **Decision times will vary per your Associations Covenants and Restrictions. I will be notified in writing via email or mail when the application is either approved or denied. Not receiving an approval does not waive the requirement to have written approval before work begins.**

4. INITIAL BELOW THAT YOU INCLUDED ALL REQUIRED ITEMS **(Failure to include will result in denial.)**

_____ **Copy of the plat / lot survey with the location of the changes clearly drawn and labeled**
_____ **Vendor proposal showing shape, height, materials and color to be used and the location**
_____ **Color samples / pictures of the home showing example of intended change**
_____ **If your Association has a specific form and/or a fee, please submit with submission**

In accordance with the Declaration of Covenants, Conditions and Restrictions and the Association's Rules and Regulations, if applicable, installation must conform to Association's guidelines. I hereby request your consent to make the following changes, alterations, renovations and/ or additions to my property as referenced herein and/or attached:

Owner Signature:_____ **Date:**_____